



## RSWeb.NET

YOU WILL LEARN HOW TO	COURSE CONTENT	WHO SHOULD ATTEND
<ul style="list-style-type: none"><li>• Take your record center into the world of e-business</li><li>• Determine the optimal environment needed to run RSWeb.NET</li><li>• Implement and maintain security for RSWeb.NET</li><li>• Train your customers to use RSWeb.NET</li><li>• Set up new users</li><li>• Allow your customers to administer their own users</li><li>• Customize data entry forms including new drop down lists and field validations</li><li>• Customize queries, column and sort formats</li><li>• Allow your customers to perform data entry before you pickup the items</li><li>• Process data entry via RSWeb.NET</li><li>• Create web orders and workorders</li><li>• Create web reports</li><li>• Use models provided by O'Neil or make your own</li><li>• Use masks and regular expressions to control input</li><li>• Use custom style sheets to create your company look and feel for RSWeb.NET</li><li>• Use auto notification to be alerted of new orders placed</li></ul>	<p><b>THE TECHNOLOGY</b></p> <ul style="list-style-type: none"><li>• Environment</li><li>• Security</li></ul> <p><b>THE RSWEB.NET USER</b></p> <ul style="list-style-type: none"><li>• Create New Users</li><li>• Grant Access to Accounts</li><li>• Grant Access to Features</li><li>• Record Center and Customer administration of users</li><li>• Clone Report Profiles</li><li>• Import user models to save time</li></ul> <p><b>PREPARING RS-SQL FOR RSWEB.NET</b></p> <ul style="list-style-type: none"><li>• Create Custom Data Entry Forms</li><li>• Create Column and Sort Formats</li><li>• Create Query Groups</li><li>• Assign User Settings</li><li>• Configure RSWIN.INI Settings</li><li>• Configure RSWEB.INI Settings</li><li>• Configure Public Settings</li></ul> <p><b>USING RSWEB.NET</b></p> <ul style="list-style-type: none"><li>• Instruct Clients</li><li>• Perform Searches</li><li>• Add New Items</li><li>• Edit Existing Items</li><li>• Save Items to a List</li><li>• Change Column and Sort Formats</li><li>• Add Items to the Cart</li><li>• Edit the Cart</li><li>• Submit Orders/Workorders</li><li>• Check Status of Orders</li></ul> <p><b>PROCESSING WEB ORDERS IN RS-SQL</b></p> <ul style="list-style-type: none"><li>• Post Web Orders to Workorders</li><li>• Fulfill Report Orders</li><li>• View Report Order History</li><li>• Download a Web Report</li></ul>	<p>This course is valuable for customer service employees, sales personnel, senior operations based staff, supervisors and other members of the management team. Experience with Windows and a mouse are beneficial but not essential. Previous attendance of Standard Operations or six months of RS-SQL use is required.</p>

### **Enroll Now!**

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